

Partner Company Safety – EHS** Self-Assessment Questionnaire for Tenders



Boehringer
Ingelheim

Dear colleagues,

Boehringer Ingelheim takes the safety of its employees and partner company employees very seriously. We do this by working hand in hand. The questionnaire below helps us to gain an overview of your safety culture. Please complete the questionnaire and send it by email to the preset address by clicking on "Send." You also have the option of adding other addresses. The information you provide will be treated with the utmost confidentiality and will be used for internal purposes only.

If you have questions, our colleagues in Occupational Safety will be happy to assist you:

Peter Hammann (phone no.: +49 (6132) 77-6611, email: peter.hammann@boehringer-ingelheim.com)

Florian Hofmann (phone no.: +49 (7351) 54-4129, email: florian.hofmann@boehringer-ingelheim.com, fax: +49 (7351) 3-4129)

If you have already completed this questionnaire within the last year, you do not need to fill it out again until the end of this year.

**EHS - Environment, Health, Safety

Fields marked with an asterisk (*) are mandatory.

Contact person at Boehringer Ingelheim

Boehringer Ingelheim Pharma GmbH & Co. KG

Last name, first name*

Location*

Phone no.*

Project description / tender / query:

General information about your company

Company* Any Company Inc.
 Your name* Sam Sample
 Address* Any Street 10 12345 Any City
 Website* www.anycompany.com
 Phone no.* +00 (0)1234 567890
 Email* anycompany@anyweb.com

Brief description of professional role/type of work:

Responsible contact person at your company/plant

Name

Address

Phone no.

Email

Number of employees

... at the company:

Planned employees at the BI construction, assembly or work site:

Do you use subcontractors? (If yes, how many and number of employees) Yes No

Do you evaluate the EHS practices of subcontractors before assigning them? Yes No

Is there an in-house or commissioned occupational safety officer at your company?

Yes

No

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	Yes	No
Are there always adequately trained first-aiders at the planned work site?	<input type="radio"/>	<input type="radio"/>
Are there the required number of employees at your company who are trained in using fire extinguishers?	<input type="radio"/>	<input type="radio"/>
Was your company accident-free in the past 12 months (reportable accidents)?	<input type="radio"/>	<input type="radio"/>
Are measures that result from accident investigations, walk-throughs/inspections, audits or risk/hazard observations reviewed and communicated at your company?	<input type="radio"/>	<input type="radio"/>
Do you engage contractors in your occupational health and safety issues / orientation procedures / environmental protection issues?	<input type="radio"/>	<input type="radio"/>
Do your employees receive training before being assigned to work?	<input type="radio"/>	<input type="radio"/>
Are there risk/hazard assessments in place for every workplace task?	<input type="radio"/>	<input type="radio"/>
Do supervisors/managers regularly ensure that correct practices for occupational health and safety/environmental protection are adhered to in work areas?	<input type="radio"/>	<input type="radio"/>
If applicable: Are your employees who operate forklifts, cranes, elevating work platforms and similar equipment qualified, instructed and assigned as required by law?	<input type="radio"/>	<input type="radio"/>
Do employees have sufficient German-language skills to understand instructions and convey them to others in the relevant local language?	<input type="radio"/>	<input type="radio"/>
Are assessments of environmental risks and hazards conducted, documented and maintained at your company?	<input type="radio"/>	<input type="radio"/>
Are measures taken to ensure that work equipment/PPE/materials conform with local laws and regulations?	<input type="radio"/>	<input type="radio"/>
Do you have and use ASi/environmental management/energy management systems? (If yes, what type? Valid until?)	<input type="radio"/>	<input type="radio"/>

This survey concerns legal and trade association rules. By signing this form, the respondent agrees that the information provided is correct.

Note: Upon request, the respondent must provide verification that the responses above are accurate.

City / Date

Name / Signature

Privacy policy:

We hereby advise you that your personal data (name, company address, photograph, telephone number) and information on the process itself (arrival and departure times, comments regarding incidents and supervisors) will be used for internal purposes only and within the lawful scope of the German Federal Data Protection Act. We hereby expressly inform you of your legal rights with regard to the reporting, deletion and blocking of information in accordance with the Federal Data Protection Act. In cases of doubt, please contact our Data Protection Officer at +49 (6132) 77-95608 or by email at timo.ahland@boehringer-ingelheim.com.

Declaration of consent:

"I hereby consent to the storage of my personal data for the purpose of safety training for partner companies. This data includes my name, photograph, company address, telephone number, arrival and departure times, notes on incidents, and data about supervisors in order to ensure implementation of the safety training for partner companies. The data provided on this form will be used for this purpose only."

City / Date

Name / Signature

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If you do not have access to Microsoft Outlook:

- 1) Lock the completed form by clicking the “Lock” button.
- 2) Manually send the form to the following email address: UASPartnerfirmenEHSSelbstauskunft.DE@boehringer-ingelheim.com

Lock

Recommendation by Occupational Safety:

- Consultation with partner company needed.
- Satisfactory, no consultation needed.
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